



Certification Standard of the Appraisal Institute

Effective May 10, 2018

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A Certification for a Written Report Must Also Include Statements Relating to Special Commitments Made by Appraisal Institute Members, Candidates and Practicing Affiliates

Certification Standard Rules

C.S.R. 1-1

Each written report must contain a certification that includes the following statement:

The reported analyses, opinions and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and Standards of Professional Practice of the Appraisal Institute.

Comment

Members, Candidates and Practicing Affiliates must use the exact text of the statement required by this Rule.

C.S.R. 1-2

Each written report must contain a certification that includes the following statement:

The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.

Comment

Members, Candidates and Practicing Affiliates must use the exact text of the statement required by this Rule.

C.S.R. 1-3

Each written report of a Designated Member must contain a certification that includes one of the following statements, whichever is appropriate:

Either

As of the date of this report, I (*or Designated Member(s) name(s)*) have/has completed the continuing education program for Designated Members of the Appraisal Institute.

Or

As of the date of this report, I (*or Designated Member(s) name(s)*) have not/has not completed the continuing education program for Designated Members of the Appraisal Institute.

Comment

Under the continuing education program of the Appraisal Institute, Designated Members who complete the Standards Requirement, Ethics Requirement and Points Requirement in a five (5) year cycle are deemed “continuing education completed.”

Certification Standard Rule 1-3 requires that all Designated Members include in the certifications of their written reports a statement whether they have completed the continuing education program and are therefore “continuing education completed.” Those Designated Members who do not hold the status “continuing education completed” must include in the certifications of their written reports a statement that they have not completed the continuing education program of the Appraisal Institute, regardless of whether they are required to complete the Points Requirement.

Because this Certification Standard Rule applies only to Designated Members, it is inappropriate for Candidates, Practicing Affiliates and non-members to use either of the statements found in C.S.R. 1-3.

Designated Members must use the exact text of the statement required by this Rule. If a Designated Member seeks to explain his or her failure to complete the continuing education program of the Appraisal Institute for Designated Members, extreme care must be used. The Appraisal Institute does not deem other activities as equivalent to its continuing education program. Misleading statements that relate to a Designated Member’s qualifications violate Ethical Rule 5-5 of the Code of Professional Ethics. Misleading statements of any kind may violate Ethical Rule 1-1(a) of the Code of Professional Ethics.

C.S.R. 1-4

Except as provided below, each written report of a Candidate must contain a certification that includes one of the following statements, whichever is appropriate:

Either

As of the date of this report, I (*or name(s)*) have/has completed the Standards and Ethics Education Requirements for Candidates of the Appraisal Institute.

Or

As of the date of this report, I (*or name(s)*) have not/has not completed the Standards and Ethics Education Requirements for Candidates of the Appraisal Institute.

Comment

Pursuant to Appraisal Institute Regulation Nos. 1, 2 and 3, Candidates must complete Standards and Ethics Education Requirements within the first year of candidacy.

Certification Standard Rule 1-4 requires that all Candidates must include in the certifications of their written reports a statement whether they have completed the applicable Standards and Ethics Education Requirements.

Because this Certification Standard Rule applies only to Candidates, it is inappropriate for Designated Members, Practicing Affiliates and non-members to use the statements found in C.S.R. 1-4.

Candidates must use the exact text of the statement required by this Rule. If a Candidate seeks to explain his or her failure to complete the Standards and Ethics Education Requirements of the Appraisal Institute for Candidates, extreme care must be used. Misleading statements that relate to a Candidate's qualifications violate Ethical Rule 5-5 of the Code of Professional Ethics. Misleading statements of any kind may violate Ethical Rule 1-1(a) of the Code of Professional Ethics.

C.S.R. 1-5

Except as provided below, each written report of a Practicing Affiliate must contain a certification that includes one of the following statements, whichever is appropriate:

Either

As of the date of this report, I (*or name(s)*) have/has completed the Standards and Ethics Education Requirements for Practicing Affiliates of the Appraisal Institute.

Or

As of the date of this report, I (*or name(s)*) have not/has not completed the Standards and Ethics Education Requirements for Practicing Affiliates of the Appraisal Institute.

On or after July 1, 2015, once a Practicing Affiliate who is not an Appraisal Institute Designated Member has completed at least one five (5) year continuing education cycle in which he or she was required to fulfill the Points and Standards and Ethics Education Requirements, such Practicing Affiliate must include in the certifications of his or her written reports one of the following statements, whichever is appropriate:

Either

As of the date of this report, I (*or name(s)*) have/has completed the continuing education program for Practicing Affiliates of the Appraisal Institute.

Or

As of the date of this report, I (*or name(s)*) have not/has not completed the continuing education program for Practicing Affiliates of the Appraisal Institute.

Comment

Certification Standard Rule 1-5 requires that except as provided below, all Practicing Affiliates must include in the certifications of their written reports a statement whether they have completed the applicable Standards and Ethics Education Requirements. Once a Practicing Affiliate has completed a five (5) year cycle in which he or she was required to complete the Points and Standards and Ethics Education Requirements, the Practicing Affiliate must include in the certifications of his or her written reports a statement whether he or she has completed the continuing education program for Practicing Affiliates of the Appraisal Institute.

Because this Certification Standard Rule applies only to Practicing Affiliates, it is inappropriate for Designated Members, Candidates and non-members to use the statements found in C.S.R. 1-5.

Practicing Affiliates must use the exact text of the statement required by this Rule. If a Practicing Affiliate seeks to explain his or her failure to complete the continuing education program of the Appraisal Institute

for Practicing Affiliates, extreme care must be used. The Appraisal Institute does not deem other activities as equivalent to its continuing education program. Misleading statements that relate to a Practicing Affiliate's qualifications violate Ethical Rule 5-5 of the Code of Professional Ethics. Misleading statements of any kind may violate Ethical Rule 1-1(a) of the Code of Professional Ethics.

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