	Client File #:		Appraisal File #:				
	Com	mercial Green	and Enei	rgy Efficient			
			endum				
AI Reports [®]	Client:						
in noporto	Subject Property:						
Form 821*	City:		State:	Zip:			
Additional res		aluation of green properties and the aisalinstitute.org/education/green	-				
The appraiser hereby acknow		nation provided within this addendu					
		elopment of the appraisal of the su		the client and intended user(s)			
 is not provided by the 		or the intended use stated in the rep er purpose and should not be relied n the report		er than those identified by the			
is the result of the ap Extraordinary assump	praiser's routine inspe tion: Data provided h	ection of and inquiries about the sub erein is assumed to be accurate an					
opinions or conclusiois not made as a repr		rranty as to the efficiency, quality, f	unction, operability, re	eliability or cost savings of the			
reported items or of t	he subject property in	general, and this addendum should	d not be relied upon fo	or such assessments.			
		an appraisal report but is an Adde		report. This Addendum is not to f the description of the properties'			
special characteristic	s that have been inclu	ded in the analysis and value concl	usions in the appraisa	al report. It also serves the client in			
securing adequate in property type.	formation on the prop	erty type to assist in hiring the appr	aiser with knowledge a	and experience in this special			
	_						
building's lifecycle from siting to	o design, construction ng design concerns of	, operation, maintenance, renovation economy, utility, durability, and co	n, and deconstruction	and resource-efficient throughout a n. This practice expands and ance building and green building are			
High Performance Building: A t durability, life-cycle performanc		s and optimizes all major high-perfour uctivity. ²	rmance building attrib	outes, including energy efficiency,			
energy, (4) materials, (5) indoc	Six Elements of Green Building: A green building has attributes that fall into the six elements of green building known as (1) site, (2) water, (3) energy, (4) materials, (5) indoor air quality, and (6) maintenance and operation. A Green Building will be energy efficient but an energy efficient building is not synonymous with Green Building.						
Duran subs Tana s							
Property Type Category of Property: (explain)							
This Addendum is for property t for proposed or existing structu		tifamily, all types of commercial, ar	d industrial use prope	erties. The Addendum can be used			
Who may complete this A	ddendum?						
The Addendum may be comple	ted by any of the follo	wing:					
 LEED AP serving on p 	roject's charrette						
Green Rater that rate	d the project						
	volved in developing the tip of t	ne project uments to support the data					
 Appraiser 		unionio to support the data					

The appraiser must have sufficient knowledge and experience of the property type to review an Addendum completed by others and comment on any inconsistencies or omissions noted. The person completing the Addendum should complete the "Completed by" Section of this Addendum.

The objective of this Addendum is to standardize the communication of the green and/or high performing features of commercial properties. Identifying the features provides a basis for comparable selection and analysis of the features.

The Addendum will assist the client in extracting the documents necessary to expedite the appraisal process by having a better understanding of the special property features. This will assist the client in securing the appraiser with knowledge and experience in the property type.

The Addendum can be attached to the listing of the property, which will allow the appraiser more detail on sales and listings of similar properties.

The Addendum may be used in its entirety or only the pages that apply.

Intended Users of this Addendum: Lender as part of their scope of work, appraisers as a supplement to the appraisal report, investors as a summary of special green/energy features, and/or real estate agents as a supplement to a listing.

¹ U.S. Environmental Protection Agency at <u>www.epa.gov/greenbuildings/pubs/about.htm</u>

² Energy Policy Act of 2005 (Public Law 109-058) at <u>http://www.nibs.org/?page=hpbc</u>

^{*}NOTICE: The Appraisal Institute publishes this form for use by appraisers where the appraiser deems use of the form appropriate. Depending on the assignment, the appraiser may need to provide additional data, analysis and work product not called for in this form. The Appraisal Institute plays no role in completing the form and disclaims any responsibility for the data, analysis or any other work product provided by the individual appraiser(s). Al Reports® AI-821 Commercial Green and Energy Efficient Addendum © Appraisal Institute 2014, All Rights Reserved.

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Subject Property:	Appraisal File #:	

Documentation to Appraiser

The client should supply the qualified real estate appraiser with the following documents and information for analysis. This information should be supplied in advance of the appraisal bidding process to allow the appraiser full disclosure of the potential scope of work. Check the items that will be made available to the appraiser.

1. LEED checklist (if appropriate). Alternatively, if certified by another organization the checklist used by the certifier should be provided to the appraiser. (The checklist is the worksheet used by the green certified to award points for the green rating. The green score may be presented as a preliminary score on proposed construction and subject to a final inspection upon completion of construction. The appraiser should be presented with the final rating prior to the final inspection.) The checklist will address the six elements of green building identified earlier in this Addendum.

Comment: This document assists the appraiser in understanding the shade of green and areas that received most points. For instance, a commissioned building will have a checklist used by the rater. The checklist is extremely useful in documenting the details on the subject property. The checklist will address in detail the materials element that appraisers may not be qualified to identify.

A property may be green but not have a green third party certification. The green features must be documented and presented to the appraiser. The valuation is of the construction and not the certification; therefore, if the property possesses green features it should be appraised for the features it possesses.

2. Contact information for details of green, (LEED consultant, architect(s), builder, charrette member, and engineer) Comment: This will help inform the appraiser about the components and makeup of the building. An appraiser should expect to receive all pertinent information from all parties of a transaction.

3. Energy modeling results (or Third Party Energy Ratings for Residential)

Comment: The energy modeling results can be critical in analyzing cost implications due to various green energy strategies or components. The appraiser should verify that the projections used are realistic and that they fit the manner in which the facility will be used. The greatest risk with energy modeling is that the projections employed do not fit actual building use and will result in an under- or overestimate of utility costs. The energy modeling should provide an estimated energy savings. (A cost benefit analysis and/or engineering modeling report may explain the choice and benefit of the systems used.)

4. Plans and specifications

Comment: Even in an existing building, these documents should be made available if possible. Specifications should include product descriptions from manufacturers. This helps inform the appraiser what is actually found at the property. If the property is proposed or new construction, the builder should provide the cost breakdown of the property.

5. Intended goals of construction or retrofit

Comment: If the subject is an existing building that has been upgraded or retrofitted, it is necessary to have basically the same discussions regarding intended goals, projections, etc. Once the validity of the energy modeling projections is established, the appraiser can make projections about projected energy savings.

6. Commissioning Report (for high performance building systems and/or solar photovoltaic systems)

Comment: Commissioning is a third-party verification process used to evaluate whether the systems are designed, installed, functionally tested, and capable of being operated and maintained to perform in conformity with the owner's project requirements. This process is viewed by a number of institutional investors as a prime mechanism of risk mitigation. This factor should be considered when comparing the subject with its competitive set. The nature and extent of the commissioning process should be considered in the risk analysis.

7. Tenant leases

Comment: Among other things, this is important to analyze who benefits from energy efficient improvements – the owner or tenant. It is also helpful to determining whether the leases within the building are similar to and competitive with those signed at the comparable properties. In the area of green strategies, innovations in tenant improvements (TIs) and space design may impact longer-term costs and result in potential savings. There could be reduced downtime between leases and construction and material costs, as well as reduced risk levels associated with space delivery and construction—depending upon the strategies, design, and components used.

8. Incentives (such as property tax rebates, utility rebates or incentives: public sector, private sector or utility)

Comment: Where incentives are substantially monetary in nature or result in monetary, direct, and exclusive benefits to the project or owner, there is a good chance that the market value of the real property may be affected. The appraiser should be prepared to understand and address the contributory value of incentives. The impact of rebates and incentives should be considered in all three approaches to value, as appropriate. The availability and duration of the incentive should be examined and appropriately incorporated into the relevant approaches. Rebates and incentives should not be confused with income tax effects, such as accelerated depreciation, federal Investment Tax Credits (ITC), or Renewable Energy Credits (RECs) which are generally not considered part of the real property for a market value appraisal. Tax effects may have a material influence on the financial feasibility of a project but care should be exercised to separate income tax effects that accrue to the ownership entity from rebates and incentives that accrue to the real property.

9. Financing Benefits/Burdens

Comment: This is important to determining the extent that a discrete loan that stays with the upgrade package may be below or above market and attractive or unattractive to assume. The appraiser should also balance the non-financial attributes of the green project to determine how many, if any, property rights are burdened. Financing products such as PACE (Property Assessed Clean Energy) may reflect a priority lien to the first mortgage, similar to a bond assessment, and typically survive ownership transfers of the property. Appraisers and their clients should consider how to address and report the impact of such financing when developing the Scope of Work.

10. Operating Expenses.

Comment: Operating expenses – both historical and pro-forma – are important to understanding the ongoing operating expense impacts of a green or high performance property. In addition to the typical two or three years of operating expenses, appraisers and their clients may require more detailed reporting of individual expenses.

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Certification or Verif	ication of Gree	n or Energy Efficient Features				
	USGBC	Certifying Organization:				
Certification Program	LEED®	□ USGBC (LEED®)*Define rating system				
and Ratings		http://www.usgbc.org/leed/certification				
		Core & Shell Only D Interior Design				
Attach the rating		LEED for Existing Buildings: Operations & Maintenance				
worksheet that		□ Other: Year Certified: □ Report Attached or □ Certification viewed on site				
provides the ratings		Year Certified: LI Report Attached or LI Certification viewed on site				
for each element to		Rating: 🗆 LEED Certified: 🗆 LEED Silver 🛛 LEED Gold 🛛 LEED Platinum				
provide a better		□ Describe Score If not listed:				
understanding of the features. The	Green	Certifying Organization:				
worksheet will assist	Globes [®]	Green Globes [®] *				
in comparing the		*Define rating system				
subject to sales rated		http://www.greenglobes.com				
by different		Year Certified: \Box Report Attached or \Box Certification viewed on site				
organizations.						
		Rating:				
	Energy Star®	Energy Star®				
		http://www.energystar.gov/buildings/about-us				
		Year Certified: \Box Report Attached or \Box Certification viewed on site				
		Rating:				
	Home	□ Home Innovation Research Labs (NGBS)*				
	Innovation	http://www.homeinnovation.com/green_*Define rating system				
	Research	NGBS New Construction:				
	Labs (NGBS)	NGBS Rennovation of Existing Buildings:				
		Year Certified:				
		Version: □ NGBS 2008 □ NGBS 2012 □ NGBS 2015 □ NGBS(year)				
		Rating: 🗆 NGBS Bronze 🗆 NGBS Silver 🗆 NGBS Gold 🗆 NGBS Emerald				
	Other Green	Name Certifying Organization: Green Certifying Organization URL (website)				
	Certifying					
	Organization	Year Certified: Report Attached or Certification viewed on site				
		Rating:				
Additions	Explain any addit	ions or changes made to the structure since it was certified:				
Additions						
	Do changes requ	ire recertification to verify rating is still applicable? \Box Yes \Box No				
	Do changee requ					
Recycle Programs	Tenant Recyc					
	Composing F	Program on Site 🛛 Other				

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Comments The worksheets will provide a review of all categories and address the six elements of green building identified on the previous page of this Addendum. The worksheet will more specifically identify the green materials included in the property.	If a property is built green but not formally certified, it still deserves proper description and analysis to value the features. The market analysis is of the structure's physical, economic, and locational attributes and not an analysis of its label alone. If no formal certification was obtained but the structure has green attributes, please describe in this area.
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Client:	Client File #:	
Subject Property:	Appraisal File #:	

Site Element							
The following items are o	considered within the apprai	sed value of th	ne subject property:				
Walk Score	Score:	http://www.v	http://www.walkscore.com				
Public Transportation	☐ Bus - Distance: Transit Score http://www.walkscore.com		☐ Train - Distance: Blocks	□ Subway - Distance: Blocks			
Site	Orientation - front faces:		Landscaping: UWater Efficient UBuilt on brownfield Wetlands – acres:	□ Native □			
On Site Water Retention	Dry Pond (size) Wet Pond (size) Rain Garden Veget	Acres	□ Drip Irrigation □ Smart Irrigation Controllers □ Irrigation supplied by wet pond or onsite water source				
Parking	 On sitespaces Surface material (pervious concrete, grass, Permeable pavement 		 Parking spaces reduced based on p Public parking garage or lot 				
Comments							

Water Element	
Reclaimed Water System (Explain):	Waterless urinals
	□ Low flow or sensor water fixtures
Greywater reuse system	□ Cistern - Size: Gallons for irrigation
□ WaterSense® fixtures	Rain Barrels Provide Irrigation
	□ Other:
Comments: Identify other features that may be included in	the element of water that have not been identified under the Site or Water Efficiency
Sections.	

Client:	Client File #:	
Subject Property:	Appraisal File #:	

En autor Elamant									
Energy Element The following items are	considered within	the ann	raised val	ue of the subi	ect nr	ronerty:			
Insulation	□ Fiberglass Blo	□ Fiberglass Blown-In □ Foam Insulation □ Cellulose □ Fiberglass Batt Insulation □ Other (Describe):							
	R-Value: 🗆 Walls	s	🗆 Ceilin	g □ F	-loor_				
Roof	Construction type	:							
	Vegetated Ro			ctive Roof 🛛	Othe	er:	1		
Windows	□ ENERGY STAR®		lue	🗆 High Impa			 Double Pane Triple Pane 	□ Glazed	□ Solar Shades
Day Lighting	□ Skylights #: □ Solar Tubes #:	□ Day □ Day □ Day □ Day	lighting lighting -c light-resp light-optir		stratio lighti	on design ng controls	ure design, space p	olanning and	 ENERGY STAR Light Fixtures LED Lighting T-8 Florescent Lighting
Mechanicals HVAC (Describe in Comments Area)	room surface finishes) ENERGY STAR® Water Heater: Other features: chillers, boilers, include Appliances: □ Solar					ers, boilers, industr	ial type mech	ianicals	
	□ High Efficiency HVAC □ Heat Pump SEER: Efficiency Rating: Efficiency Rating:% COP: AFUE*% HSPF: *Annual Fuel-Utilization Efficiency Efficiency EER:			Thermostat/Controllers Other:				ssive Solar Design ed in Glossary)	
	Programmable	e Thermo	stat			Radiant Floor He	at	□ Geo	othermal
Utility Costs	Average Annual E	Energy Co	ost: \$	per kWh	\$ <u></u>	based on:	(l	Jtility Bills/I&	E Statements)
	Hours of Operation:							ishboards #	
Energy Audit	□ Energy Audit attached Has an energy audit/rating been performed on the subject property? □ Yes □ No □ Unknown If yes, comment on work completed as result of audit.								
Comments (Include source for information provided in this section) Attach documents or reference source	Information was provided by:								

Indoor Air Quality Element	
Energy Recovery Ventilator Unit or Whole Building Ventilation System	Non Toxic Pest Control
□ Other:	Co2 sensors
Comments: Describe additional features implemented that would affect the indoor air quality. Indoor air quality can be	e affected by building material
choices as well as items listed herein. (See Rating Worksheet for items identified in this category)	

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Maintenance & Operations Element				
□ Operations & Maintenance M	lanual 🛛 Demountable Walls	□ Other		
□ Staff Training Program	Daytime cleaning (reduces energy costs)	Management has Green Training		
Commissioning	□ Post Occupancy Commissioning □ Date of PO	Commissioning		
	Note: Certifications for certain standards, such as USGBC's LEED E	B O&M, are valid for a limited time. In order to maintain that particular		
	certification, the building must be reassessed every five years to d	etermine whether it meets the then-current certification standards. It is		
	essential to verify that a building's certification is valid.			

Comments:

Note: The information provided on the operations and maintenance reflects details provided by others. Appraisers typically do not have sufficient detail to judge the operations and maintenance of the whole building as a system. Buildings that have been commissioned on a regular basis should have commissioning reports that provide operations and maintenance details by a qualified professional.

	Commercial/In	dustrial	Solar Wor	ksheet			
Property Address or ID:	Date of value:		Appraiser:				
Zip Code:					_		
The worksheet inputs accommodate t	the PV Value® tool.	http://pvval	ue.com				
Solar Electric (PV)		PV Array #1	PV Array #2	PV Array #3	PV Array #4	PV Array #5	PV Array #6
Leased or owned *			-				
Years remaining on lease							
Initial net cost if owned		Provide tot	al cost for all	arrays	<u>e</u>	-	-
Current net cost		Provide tota	al cost for all	arrays			
RECs (Renewable Energy Credits)	\$ per megawatt hr.:			-			
Real property tax for solar PV system		Solar PV is exempt from real property taxes in some states					
System size in watts (DC watts @STC	;)						
Array type							
Array tilt							
Array Azimuth							
Azimuth tool can be found at the f	ollowing link:	http://tools.s	olmetric.com/T	ools/roofazimu	<u>ithtool</u>		
Age of panels							
Energy production kWh per array or total in first cell	Total production for all arrays kWh						
Source for production							
Location (roof, ground, etc.)							
Type of mount							
Warranty term on PV							
PV panel brand name							
Is PV company still in business?							
Number of inverters							
Age of inverter(s)							
Warranty term on inverter	Years total:			Years remai	ning:		
ls inverter company still in business?		Company n	ame:				
Utility company name		kWh \$/cha	rged by utility	company:		\$0	.00
Evidence of shading							
Evidence of deterioration							
Is there a battery backup system?							
Does the system include lightning pro inverter?	otection on both sides of	fthe					
Documents Reviewed						Reviewed?	In Workfile?
Load analysis							
Shade analysis							
Commissioning form							
Solar installer financial payback ana	lysis						
Warranty terms for inverter							
Warranty terms for solar PV including							
Solar PV output monitoring, alert, response, and repair process							
If leased, obtain copy of lease and p	rovide terms in comment	t section be	low				
Comments:							
Roof considerations: company to ensure that the roof warranty Remaining roof life considerations: to be made to account for removal and re	If the remaining roof life is	sk may apply. less than the					-

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Client:	Client File #:	
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	t of Incentive and Terms
The following items are	considered within the appraised value of the subject property:
Federal	
State	
Local	Note: Tax abatements are available in some areas and make a significant contribution to lower expenses.
Source (For example www.dsireusa.org)	
Comments Incentives offset cost and should be reported in the cost approach section of the report. Incentives	
Completed by:	Title:Date:

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Commercial Addendum Glossary

Building Envelope: The building envelope is everything that separates the building's interior from the exterior. This includes the foundation, exterior walls, roof, doors and windows.

Energy Recovery Ventilation System: Often called Heat Recovery Ventilators (HRV). These systems replenish the indoor air without wasting all the energy already used to heat the indoor air. In some climates, these systems are also used to handle water vapor in the incoming air.

Earth Advantage Commercial: Earth Advantage Commercial is a green building certification program for small commercial buildings. <u>http://www.earthadvantage.org/commercial/</u> **Note:** This program does not require energy modeling.

ENERGY STAR®: Energy Star, sponsored by the EPA, rates buildings based on their energy use relative to buildings of similar vintage, design, construction, use and occupancy. Through ENERGY STAR, the nation's most energy efficient buildings can earn ENERGY STAR certification <u>http://www.energystar.gov/buildings/about-us</u> **Note:** The program claims of 35% lower energy costs is not a basis for adjustment in an appraisal. The appraiser must evaluate the efficiency and develop appropriate adjustments using acceptable appraisal methodology.

- **Portfolio Manager:** EPA's online energy management and tracking tool calculates 1 100 ENERGY STAR scores for eligible commercial and institutional buildings, such as K-12 schools, office buildings, and many others. Portfolio Manager also allows you to track improvements over time, compare similar buildings within a portfolio, generate reports, and quantify greenhouse gas emissions.
- Target Finder: This tool is similar to Portfolio Manager, except it's used to estimate performance. By entering the
 estimated energy use of a commercial building design or renovation project, you can project its future 1 100 ENERGY
 STAR score.
- Energy Performance Indicators (EPIs): Available for 11 different types of industrial or manufacturing plants, EPIs enable energy managers and corporate executives to evaluate the energy efficiency of their plants relative to others in their industry.

National Green Building Standard (NGBS): NGBS is an ANSI-approved green building rating system and part of the International Code Council's (ICC) International Codes (I-Codes). The NGBS provides practices for the design, construction, operation, and certification of new and existing residential buildings, including single family homes and multifamily buildings. Home Innovation Research Labs is the national Adopting Entity and certification agency for the NGBS. <u>www.homeinnovation.com/green</u>

Green Globes®: Green Globes is an online green building rating and certification tool that is primarily used in Canada and the USA. <u>http://www.greenglobes.com</u>

- New Construction/Significant Renovations
- Commercial Interiors (i.e. Office Fit-ups)
- Existing Buildings (offices, multi-residential, retail, health care, light industrial)

Geothermal: A geothermal heat pump uses the constant below ground temperature of soil or water to heat and cool the building. <u>http://energy.gov/energysaver/articles/geothermal-heat-pumps</u>

LEED®: Leadership in Energy and Environmental Design is a green building rating system sponsored by the United States Green Building Council (USGBC). LEED provides building owners and operators with a framework measurable green building design, construction, operations and maintenance solutions. <u>http://www.usgbc.org/DisplayPage.aspx?CMSPageID=1988</u>

- LEED for Building Design and Construction (LEED BD+C) rating systems
- LEED for Interior Design and Construction (LEED ID+C) rating systems
- LEED For Existing Buildings: Operations and Maintenance (LEED EB: O+M) rating systems

Life Cycle Assessment (LCA): LCA is a technique to assess the environmental aspects and potential impacts associated with a product, process, or service, by:

- Compiling an inventory of relevant energy and material inputs and environmental releases
- Evaluating the potential environmental impacts associated with identified inputs and releases
- Interpreting the results to help you make a more informed decision Source: <u>http://www.epa.gov/nrmrl/std/lca/lca.html</u>

Passive Solar: Passive solar is technology for using sunlight to light and heat buildings with no circulating fluid or energy conversion system. <u>http://rredc.nrel.gov/solar/glossary</u> A complete passive solar building design has the following five elements: (1) aperture (collector) (2) absorber (3) thermal mass (4) distribution (5) control. <u>http://www.nrel.gov/docs/fy01osti/27954.pdf</u>

SEER: Seasonal energy efficiency ratio - The higher the SEER rating, the more energy efficient the equipment is. A higher SEER can result in lower energy costs. <u>http://www.energystar.gov/index.cfm?c=tax_credits.tx_definitions&dts=ssps,mcs,seer,eer</u>.

Water Sense: EPA released its Final Version 1.1 WaterSense New Home Specification. This specification will be effective January 1, 2013 and establishes the criteria for new homes labeled under the WaterSense program and is applicable to newly constructed single-family and multi-family homes. <u>http://www.epa.gov/watersense/new_homes/homes_final.html</u>

Water Heaters: Solar, Heat Pump, Tankless On Demand or Tankless Coil water heaters are described at the following location: <u>http://energy.gov/energysaver/articles/solar-water-heaters</u>.

WaterSense has developed WaterSense at Work, a compilation of water-efficiency best management practices, to help commercial and institutional facilities understand and better manage their water use, help facilities establish an effective water management program and identify projects and practices that can reduce facility water use. http://www.epa.gov/watersense/commercial/bmps.html

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Whole Building Ventilation System: A whole building ventilation system assists in a controlled movement of air in tight envelope construction and may include air-purifying systems. Whole building ventilation equipment is often a part of the forced air heating or cooling systems.

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GREEN PROPERTY VALUATION RESOURCES

Appraisal Institute Introduction to Valuing Commercial Green Buildings http://www.myappraisalinstitute.org/education/seminar_descrb/Default.aspx?sem_nbr=OL-800&key_type=OOS

Appraisal Institute Green Building Education http://www.appraisalinstitute.org/education/green/default.aspx

Practical Applications in Appraising Green Commercial Properties <u>http://www.myappraisalinstitute.org/education/course_descrb/default.aspx?prgrm_nbr=877&key_type=C</u>

Capital Markets Briefing Paper green building business case released at the NYSE http://webstore.ansi.org/FindStandards.aspx?Action=displaydept&DeptD=3144#.UGj02Y7XfQc

Green Building and Property Value – provides a review of the commercial green building property value identifying the components of green that may materially affect value. This document was developed by the Appraisal Institute and Institute For Market Transformation (IMT)

http://www.imt.org/resources/detail/green-building-and-property-value

Retail Green Lease Primer – This two-page document helps guide retailers and retail owners to improving the efficiency of their facilities. It can be helpful to appraisers in understanding green leases. <u>http://www.imt.org/resources/detail/retail-green-lease-primer</u>

Building Energy Performance Assessment News - This website offers many resources on green mortgage underwriting for commercial and residential properties. <u>https://www.paceworxnews.com/</u>